



## Questions and Appeals

The American Board for Occupational Health Nurses, Inc., ABOHN provides an opportunity for candidates to question any aspect of the certification program. ABOHN will respond to any question as quickly as possible. Candidates are invited to call 630-789-5799 or send an email message to [info@abohn.org](mailto:info@abohn.org) for any questions.

In addition, ABOHN has an appeals policy to provide a review mechanism for challenging an adverse decision, such as denial of eligibility for the examination or revocation of certification. An application for an appeal is available online at [www.abohn.org](http://www.abohn.org).

It is the responsibility of the individual to initiate the appeal processes by written request or completing the form and sending it to the ABOHN office within 30 calendar days of the circumstance leading to the appeal.

ABOHN  
PO Box 39  
Palos Heights, IL 60463



# ABOHN APPEALS FORM

Date: \_\_\_\_\_

## **Individual requesting appeal:**

Name: \_\_\_\_\_ Cert, # \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## **Reason for Review:**

**Application Criteria**

**Change in Application Status**

**Exam Failure**

**Renewal/Recertification Criteria**

**Fees**

**Other**

Additional information for appeal. (Please include any information or documentation that may be deemed pertinent to your appeal.)

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Upon receipt of a request for appeal, the appropriate committee will review the case at its next scheduled meeting. The decision of the panel shall be final.

Candidates will be notified in writing of the panel's decision.

For questions about the review and appeals process please call ABOHN at 630-789-5799.